

## Simple Needs GA Furniture Donation Guidelines

Thank you so much for your desire to assist those coming out of homelessness. Your donation allows us to provide and deliver furniture and smaller household items to families in need at no expense to them.

### Guidelines

We strive to provide furniture items to our clients that beautify and uplift their surroundings. As a result, we ask that you follow these guidelines when donating to SNGA:

1. Donated items do not need to be brand new. However...
  - a. They should truly fit the criteria of having been "gently used."
  - b. Rule of thumb - is this something you would be comfortable giving to a loved one?
2. Many donations are delivered directly to a family from your home, so all donations must be clean and ready for use.
  - a. Mattresses, box springs, and other fabric furniture such as sofas and chairs must be free of stains, water damage or mold, and other physical damage, cannot show rips or tears, and should be free of excessive wear and odors.
  - b. Bed frames should include all parts and hardware needed for assembly. Please tape metal bed frame parts together with the hardware and label with the size of the frame.
  - c. All furniture items must be free of dirt, dust, as well as cobwebs and spider egg sacs.
  - d. Check under sofa and chair cushions and vacuum crumbs and loose dirt.
  - e. Check under wood furniture and remove cobwebs and spider egg sacs. Clean gently with soap and water to remove any dirt or grime.

### Donations We Can Accept

Following is a list of items we are able to accept, depending on current inventory (see below):

- Living room furniture (sofas, loveseats, armchairs, end tables, coffee tables)
- Dining room tables seating 8 or fewer people and dining room chairs
- Mattresses and box springs of all sizes (must be free of stains, tears, excessive wear and tear, mold)
- Desks for students and desk chairs
- TVs (Flatscreen or smaller tube TVs only – must be working and cable-ready) and TV stands
- Beds and bed frames (all pieces and hardware)
- Dressers, chests and nightstands
- Bookshelves that are not too tall (less than 6') or wide
- Floor Lamps

While we can use all the items noted in our accept list, we sometimes have an abundance of one item or another. On occasion, we may not be able to accept your approved donation item because of inventory and storage constraints. If this occurs, we can provide you with referrals to other organizations which may be able to accept your donation.

### Items We Cannot Accept

For many reasons, there are some items we cannot accept. These include the following:

- Reclining or sleeper sofas/loveseats
- Futons
- Sectional sofas or sofas longer than standard size
- Large TV armoires/entertainment centers
- Large, heavy TVs
- Headboard/footboard without its side rails
- Side rails for a bed frame without the headboard and footboard
- China/curio cabinets
- Rugs/carpets
- Office furniture such as filing cabinets and executive desks
- Refrigerators, stoves, dishwashers, washers/dryers
- Any furniture item that is overly large in size

## **How to Donate**

We pick up donations in Cobb County most Saturdays (and some Sundays). Pickups may occur on other days of the week if we have a volunteer with a truck available. If you can deliver to us, we can arrange a time to meet you at our storage facility located in Marietta (off Cobb Parkway, between Barrett Parkway and Bells Ferry Road).

If you wish to donate a furniture item, please send an email to [brenda@simpleneeds.org](mailto:brenda@simpleneeds.org) and include the following information:

1. Your name, address, and phone number
2. A complete list of items you are donating
3. Photos of all items you are donating
4. Whether you need a pickup of the items or if you can deliver them to our furniture storage facility in Marietta
5. Provide your timeframe for pickup if you are unable to deliver your donation (if your item must be picked up by a specific date, please include that date in your email)
6. If we send one volunteer with a truck to you, can you help that volunteer load? (it's fine if not; helpful for us to know)
7. Any special information needed to locate your home using GPS, if applicable
8. Provide your gate code if you live in a gated community
9. Provide confirmation that your donations are clean and ready for distribution to one of our families in need (they often go directly to a family)
10. Provide confirmation that bed frames are disassembled, all hardware is attached and taped to the frame, and the frame size is noted on the frame
11. See below Next steps – first bullet (let us know your situation)

## **Next Steps**

Once we have your donation information, one of our volunteers will email or call you to schedule a pickup of your items or a timeframe for you to deliver.

- We prefer to pick up from a garage or outside your home (please don't place outside until you know we are on our way). We have limited time with our volunteers and trucks, so need to pick up quickly and be on to our next stop. If it's not possible to do that, we will come inside but prefer not to carry up or down stairs. Please explain your situation so we can schedule appropriately.
- If desired, a donation receipt will be provided to you.
- If you have smaller household items to donate, please plan to deliver those during one of our regular donation drives on the first and third Saturday of each month from 10 a.m.-1 p.m. (see link below for more details).

Thank you for taking the time to donate to SNGA to help families in need!

For a list of what we do need for all of our programs, with our most needed items on top. This includes household items for kitchen/bed/bath:

<https://simpleneeds.org/blog/drives/>